

DECISIONS BY THE EXECUTIVE BUREAU REGARDING THE 2007 ELECTIONS AT THE RECOMMENDATION OF THE COMMISSION ON STATUTORY ISSUES

To better reflect its mandate and mission the Electoral Commission will be, from the Paris Executive Bureau onwards, referred to as Commission on Statutory Issues.

The principles for the UCLG elections derive from the Constitution the Electoral Procedure Rules and Transition Arrangements which provide a very detailed framework to support UCLG Sections in solving issues linked to balanced representation. These rules remain the bases of the general framework of elections and have been completed in view of the needs and new reality of the world organization by the Commission on Statutory Issues.

On the General Framework of Elections the Executive Bureau decided:

- a) To safeguard the balance between the different types of local government members of UCLG by requiring that the Regional and Metropolitan sections states on writing the name, title and the type of member nominated to be elected in the respective UCLG Governing Body —individual local government or local government associations—. Changes should be notified to the World Secretariat no later than 3 months after the new representative has been elected;
- b) That art 52 of the constitution be duly and strictly enforced to guarantee that Executive Bureau members are elected by the World Council from among its members;
- c) That the Sections may appoint a maximum of as many substitutes as members. These substitutes:
 - a. Exercise the voting right if the main delegate is absent, independently of whether the delegate is represented by another elected official;
 - b. Need to hold a political mandate from a local government;
 - c. May participate as observer, when the main delegate is present.
- d) That it should be encouraged that the named representative or their substitute will be present in person at the General Assembly in order to be elected.
- e) That the principle of gender equality be taken into account in the nominations of representatives;
- f) To encourage that members of the Presidency hold a leading elected position in the local government or national association of local governments they represent. The Executive Bureau adopted a *gentlemen's agreement* by which representatives would step down if such a mandate is lost.
- g) To prolong the mandate of the 8 currently acting Regional and Metropolitan Sections up to the 3rd UCLG World Congress in 2010. The Executive Bureau further agreed that bringing together the two types of membership in each region should be encouraged

On the Allocation of Seats the Executive Bureau decided:

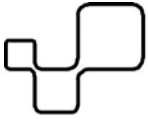
- a) Increasing the number seats of the UCLG Statutory Bodies in order to include seats allocated explicitly to the Metropolitan Section. The members of the Metropolitan Section were allocated 1 seat per region in the Executive Bureau, and 3 per region in the World Council;
- b) Allocating a seat as of right in the World Council and Executive Bureau to the City of Barcelona as host city of the UCLG World Secretariat.

Table on the division of Seats following the decisions of the Executive Bureau in Paris

Section	World Council	Executive Bureau
Africa	45	15
Asia-Pacific	66	22
Europe	63	21
Russia & NIS	36	12
Middle East & West Asia	33	11
Latin America	39	13
North America	36	12
Metropolitan	21	7
Host of the World Secretariat: Barcelona	1	1
Total	340	114

On the Appointment of the Secretary General the Executive Bureau Decided:

- a) To approve the procedures for appointment and eventual reappointment of the Secretary General of the World Organization as described in the procedure attached.



**United Cities and Local Governments
Cités et Gouvernements Locaux Unis
Ciudades y Gobiernos Locales Unidos**

Executive Bureau
Paris, March 2007

ANNEXE I.1

PROCEDURE FOR APPOINTMENT OF THE UCLG SECRETARY GENERAL ADOPTED BY THE EXECUTIVE BUREAU IN PARIS, 16 MARCH 2007

According to Article 71 of the UCLG constitution, the Secretary General of UCLG is appointed by the Executive Bureau. The Executive Bureau in Paris adopted the following procedures for the recruitment and re-appointment of the Secretary General of UCLG.

A. Procedure for the recruitment of the UCLG Secretary General

This procedure is based on the international call issued for the appointment of the first Secretary General of UCLG.

1. The Presidency will be notified of the ending of the term of the Secretary General within a reasonable period, and preferably 6 months, prior to the end of his/her contract. The recruitment process will begin as soon as possible thereafter.
2. At the proposal of the Presidency, the Executive Bureau will:
 - Approve the job description, candidate profile and length of the term of office to be included in the application package;
 - Agree the mechanisms to be used for publicising the post within the membership and beyond;
 - Appoint a Selection Panel that normally includes the Presidency.
3. The Selection Panel will receive the applications and produce a short-list of candidates. It will also conduct interviews, which will result in the proposal of a candidate to the Presidency.
4. The Executive Bureau will appoint the candidate at the proposal of the Presidency and will mandate the Elected Treasurer to finalise the contract.

B. Procedure for the re-appointment of the Secretary General

1. The Presidency will be notified of the ending of the term of the Secretary General within a reasonable period, and preferably 6 months, prior to the end of his/her contract.
2. Following due deliberations, the Presidency may propose that the Executive Bureau renew the contract of the Secretary General.
3. The Executive Bureau will decide whether to agree to the proposal.
4. The Executive Bureau will mandate the Elected Treasurer to finalise the contract.