

Local Governments at COP 15

Copenhagen, Denmark

7-18 December 2009

LOCAL GOVERNMENT ROADMAP:
BALI - POZNAN - COPENHAGEN

LOCAL GOVERNMENTS FOR A STRONG AND COMPREHENSIVE POST-2012 CLIMATE AGREEMENT

Request for nomination to access COP 15

In order to enter the Bella Center in which the United Nations Climate Change Conference (COP 15) will take place and where the Local Government Climate LOUNGE will be located, you need to be nominated for access to the 15th Conference of the Parties (COP 15) to the United Nations Framework Convention on Climate Change (UNFCCC) Secretariat. ICLEI can facilitate the request for nomination for local government representatives to the UNFCCC Secretariat. With this form you can indicate your interest. More information about the role of Local Governments during COP 15 is available at www.iclei.org/climate-roadmap/COP15

This form does not replace the registration for the Copenhagen Climate Summit for Mayors, 14-17 December 2009, which is for invited Mayors only. For further information about the Summit, please visit www.climatesummitformayors.dk or write to climatesummitformayors@okf.kk.dk.

Please return to

E-mail: climate-roadmap@iclei.org

Fax: +49-761 / 36892-29

Deadline for the request:

31 October 2009

Please complete in English (type or print in block letters). All fields are required.

Mr. Ms. Title _____

First name _____

Last name _____

Organisation (in English) _____

Organisation (in your language) _____

Job title/Function (in English) _____

Job title/Function (in your language) _____

Street _____ Postal / Zip code _____

City _____ Country _____

Telephone _____ Fax _____

(Country code/city code/phone number)

Mobile (for being reached during COP 15) _____

(Country code/phone number – if you do not know this number yet, you can also add it later)

E-mail _____ Website _____

I request ICLEI to facilitate my admission to the United Nations Climate Change Conference, 7-18 December 2009, Copenhagen, Denmark (COP 15) by nominating me to the UNFCCC Secretariat. I agree that ICLEI can forward my personal data to the UNFCCC for this purpose.

I need an official invitation letter in support of my VISA application to enter Denmark (Schengen visa).

Local Governments will gather at COP 15 as the final step of a two-year advocacy process that seeks the recognition of the vital role of Local Governments (LG) when it comes to the implementation of a strong and comprehensive post-2012 global climate agreement.

Local Governments advocacy before COP 15

I am active in the mobilisation and advocacy process leading up towards COP 15:

- I have shared information within my local government about the international climate negotiation status and the desired recognition of the local government role.
- I have (co-)organised an event on the local level reflecting the COP 15 preparations
- I have (co-)organised an event on the national/ regional level reflecting the COP 15 preparations
- Information on my community climate targets has been added to the City Climate Catalogue (www.iclei.org/climate-commitments)
- My Local Government has signed the World Mayors and Local Governments Climate Protection Agreement (www.globalclimateagreement.org)
- I have started further activities _____

Local Governments advocacy at COP 15

As the political leader of my community, I am ready and able to support local governments' advocacy by contributing the following:

- I have requested / I will request to be part of my national delegation to COP 15.
- I am interested in joining a meeting with my national delegation or another national delegation at the Local Government Climate LOUNGE to advocate the need for references to Local Governments (LG) in the final climate agreement text and I can help making contacts to the national delegation prior to COP 15
- I would like to act as a "LG Ambassador" in selected COP 15 side events, in the COP 15 plenary rooms and corridors and I am willing to prepare myself for this role and with the help of the provided briefing materials.
- I am ready and able to meet with other, strategically important national delegations and grouping of nations to advocate the need for references to LG in the final climate agreement text.
- I can use my media contacts for making the local governments' positions known.
- I would be ready to give a (web) interview, highlighting the theme _____

Further information

- I would like to receive further information about local governments at COP 15 and their advocacy work for a strong and comprehensive post-2012 global climate agreement. Please subscribe me to the Local Government Climate Roadmap Mailing List.
- I plan to attend COP 15
from _____ to _____
(**Week 1:** 7-12 December 2009, **Week 2:** 14-18 December 2009)
- I was invited to the Copenhagen Climate Summit for Mayors, 14-17 December 2009, and plan to attend.

Further comments:

Date: _____ **Signature (type or sign your name):** _____

Information for local government representatives for attending COP 15

The following procedure applies to local government representatives who wish to attend COP 15 in order to interact with their national government or other national governments, with local government, peers, NGOs and the international press. A large presence of local leaders will highlight their interest in a strong and comprehensive post-2012 climate agreement that recognises the important role of local governments in climate actions.

Attending the United Nations Climate Change Conference (COP 15) Copenhagen, Denmark, 7 – 18 December 2009

In order to enter the Bella Center in which the United Nations Climate Change Conference will take place and where the Local Government Climate LOUNGE will be located, you need to be nominated to access the United Nations Conference. ICLEI can facilitate local governments' nomination for admission.

Step 1: Indicate your interest in attending COP 15 on this request for nomination form and return it to ICLEI by E-Mail (climate-roadmap@iclei.org) or fax (+49-761 / 36 892-29).

Step 2: ICLEI will forward the information to the UNFCCC Secretariat, given that you are eligible for being nominated.

Step 3: UNFCCC will confirm to ICLEI.

Step 4: A **confirmation** letter regarding your admission to COP 15 will be sent to you from ICLEI, most likely in November 2009.

The deadline to send your form to ICLEI and to request to be nominated to access COP 15 is **31 October 2009**. The earlier we receive your nomination request, the earlier you will receive an answer about its status.

Visa

If you require a visa to enter Denmark, you can request an official invitation letter from ICLEI to support your visa application (see first page). For further information about the visa application, please visit the official website of COP 15: <http://en.cop15.dk/about+cop15/going+to+cop15/visa>

Venue of COP 15

Bella Center, Center Boulevard 5, 2300 Copenhagen, Denmark – Metro Station: Bella Center

Accommodation

It is your own responsibility to make the necessary accommodation arrangements as soon as possible. Most rooms in the greater Copenhagen and Malmö area have been reserved by the NHG agency which has been contracted by the Ministry of Foreign Affairs of Denmark to manage hotel accommodation for all COP 15 participants. Thus, we recommend that you book your accommodation with NHG www.cop15.nhg.dk. Please be aware that you can only book specific time periods with NHG, for example the entire first week (7-13 Dec) or the entire second week (13-18 Dec).

Further information

For a quick overview about COP 15, please visit the UNFCCC website www.unfccc.int/meetings/items/4749.php

For more detailed information about the actual climate negotiations and the organisation of COP 15, please visit the Danish host country website www.cop15.dk

For further information about local governments' advocacy work at UNFCCC conferences, please visit www.iclei.org/climate-roadmap. For continuous updates about this process, please subscribe to the Local Government Climate Roadmap Mailing List www.iclei.org/climate-roadmap/mailling-list-subscription

Contact

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Fax: +49-761 / 368 92-29

E-mail: climate-roadmap@iclei.org

www.iclei.org/climate-roadmap

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LOCAL GOVERNMENTS FOR A STRONG AND COMPREHENSIVE POST-2012 CLIMATE AGREEMENT

Expression of Interest in Contributing to the Local Government Climate LOUNGE during COP 15

If you are a Local Government representative and you would like to contribute to the advocacy efforts prior and during COP 15 at the Local Government Climate LOUNGE, even if you cannot go to Copenhagen in December, please fill in the following form and indicate how you wish to contribute to the Local Government work prior and during COP 15. Through an E-poster or a Local Climate Action Case, you can also contribute without being physically present in Copenhagen.

Please return to

E-mail: climate-lounge@iclei.org

Fax: +49-761 / 36892-29

Deadline for the request:

15 October 2009

Please complete in English (type or print in block letters). All fields are required.

Mr. Ms. Title _____

First name _____

Last name _____

Organisation (*in English*) _____

Organisation (*in your language*) _____

Job title/Function (*in English*) _____

Job title/Function (*in your language*) _____

Street _____ Postal / Zip code _____

City _____ Country _____

Telephone _____ Fax _____

(Country code/city code/phone number)

Mobile (for being reached during COP 15) _____

(Country code/phone number – if you do not know this number yet you can also add it later)

E-mail _____ Website _____

Local Government Examples/Contributions for the Local Government Climate LOUNGE

I wish to participate in the LG Climate LOUNGE activities and attend COP 15 (see nomination form)

Local Climate Action Case: I offer to present our local climate action case if appropriate (further information on request), highlighting the theme _____

E-poster: I would like to present the climate activities of my city to national delegations and other local governments at COP 15 by preparing an E-poster for the Local Government Climate LOUNGE (see attachment).

Study Tours: I would like to participate in the Study Tours that will be organised (tbc). I would like to receive more information. (When the Study Tours will be organised, more information and a registration form will be sent to you.)

Date: _____ **Signature (type or sign your name):** _____