



**CALL FOR BIDS TO HOST THE HEADQUARTERS OF THE UNITED
CITIES AND LOCAL GOVERNMENTS OF AFRICA – UCLGA**

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15 APRIL 2009

The United Cities and Local Governments of Africa (UCLGA) is a Pan African organization of local governments, and is the unified voice of African local governance in the international arena. It was founded in the City of Tshwane (ex-Pretoria), South Africa, in May 2005. It is a member of the United Cities and Local Governments (UCLG), which is the largest international organization representing local government and works closely with UN Habitat, particularly on Millennium Development Goals (MDGs). The UCLGA is a facility for supporting the process of decentralization and consolidating the African municipal movement and works towards increasing and strengthening the capacities of local governments to deliver services and contribute to local development, especially from the perspective of achieving the MDGs and for achieving the agenda of the New Partnership for Africa's Development's (NEPAD), with whom the UCLGA has a Memorandum of Understanding. The UCLGA has been, since May 2005, headquartered on an interim basis, in Tshwane, Republic of South Africa.

The organization is seeking a permanent Headquarters for its Secretariat.

Interested countries are invited to:

1. Study the attached criteria for hosting the UCLGA headquarters as approved by the Executive Committee;
2. Prepare written bids which should be submitted in three (03) original copies to the Interim Secretariat General of the organisation at the address indicated below.

CLOSING ADATE

Closing date for receipt of all bids: **1 July 2009.**

Only short-listed countries will be contacted and will be invited to make official presentations of their bids to the UCLGA Headquarters Committee. This will be followed by missions to the short-listed countries undertaken by the UCLGA Headquarters Committee to verify the accuracy of the bids submitted.

HEADQUARTES INAUGURATION

The Official Headquarters Inauguration and 2nd Ordinary Congress of the UCLGA, scheduled for July 2011 will be held in the country that will have been selected to host the organizations' Headquarters, so that the official Headquarters is inaugurated by the membership of the UCLGA.

Kindly submit your bids in envelopes clearly marked "BID TO HOST UCLGA HEADQUARTERS" to:

**The Acting Secretary General
United Cities and Local Governments of Africa – UCLGA**

Interim Physical Address:

**1st Floor, FNB Building
206 Church Street, Church Square
Pretoria 0002, Republic of South Africa**

Postal Address:

P. O. Box 13695
The Tramshed 0126
Pretoria , Republic of South Africa

Enquiries by Email only:

info@uclgafrika.org

UCLGA Website:

www.uclgafrika.org